



U.S. SAFETY L.L.C.
P.O. Box 42337
Cincinnati, Ohio 45242
Office (513) 686-0446
Email: ussafetynow.com

Contract date _____

Contract/Confirmation

Thank you for your business. In order to make your experience more pleasant we are sending you this contract/confirmation letter regarding your class(es). If any of the information listed below is inaccurate or needs changing, please contact us at (513)686-0446. If all of the information is correct and you have no further questions or concerns, you need to sign this letter and return payment to the above address. Thanks again for your business! We look forward to seeing you! Remember your business is important to us.

- 1 Classes must be taken within 1 year from the contract date.
- 2 Can combine with students from other centers.
- 3 Classes are based on a minimum TEN (10) participants (250.00) per course.
- 4 Additional students will be charged at a rate of \$25.00 per person.
- 5 A 35.00 late fee will be charged for all payments 30 days past invoice date.
- 6 US SAFETY will provide all materials for each course
- 7 Cancellation policy:
 - a. If class is cancelled due to US SAFETY, class fee will be refunded or class will be rescheduled. This will be based on company's preference.
 - b. Your company may reschedule course if course start date is more than 48 hours. This may be done only once at which time the contact person and a representative from US SAFETY will decide what action to take. a \$50.00 fee will be charged for any changes within 48 hours.
 - c. If weather condition is unfavorable, US SAFETY and facility contact person will make new arrangements with no penalty to either party.

Type of Course _____

Date of course _____ Time _____

Course location _____ (map if available)

Contact person _____ Phone# _____

Email _____ Cell # _____

Sign _____ Date _____

Company

Sign _____ Date _____

US SAFETY

Office use only:

Final payment: date received _____

Date and Person assigning class _____